

**CITY OF ALGONAC  
DOWNTOWN DEVELOPMENT AUTHORITY  
Council Chamber, 805 St. Clair River Drive, Algonac  
Algonac, MI 48001**

A regular meeting of the City of Algonac Downtown Development Authority was called to order at 7:00 p.m. on Wednesday, September 7<sup>th</sup>, 2011 by Chairman Musto.

**1) Roll Call**

**Present:** Dr. Robert Bates  
Brian Bayly  
Chuck Bayly  
Mayor Irene Bird  
James Harris  
Michael Musto  
Pamela Rappa  
Dianne Strevel

**Others:** Executive Director Tomion

**Absent:** John Bolf  
Art Bryson  
Mike Mentz

**2) Pledge of Allegiance**

Chairman Musto led the Pledge of Allegiance

**3)Public Comment**

There was no public comment at this time.

**APPROVAL OF MINUTES**

**DDA 09-01-2011 Approval of Regular Minutes July 13<sup>th</sup>, 2011**

Motion by Chuck Bayly supported by Brian Bayly to approved the July 13<sup>th</sup>, 2011 minutes of the City of Algonac Downtown Development Authority with amendments.

### **DDA 09-02-2011 Motion to Excuse DDA Member**

Motion by Brian Bayly, supported by Irene Bird to excuse James Harris from the DDA meeting of June 1, 2011. Motion unanimously carried.

### **DDA -09-03-2011 Approval of Financial Reports**

Motion by Chuck Bayly supported by Pam Rappa to receive and file the July 2011 and August 2011 monthly financial reports for the City of Algonac Downtown Development Authority. Motion unanimously carried.

### **DDA 09-04-2011 Approval of Accounts Payable**

Motion by Chuck Bayly supported by Brian Bayly to pay the July, 2011 and August, 2011 bills for the City of Algonac Downtown Development Authority as presented. Motion unanimously carried.

## **COMMUNICATIONS AND NOTICES**

### **Final Adopted By-Laws as of 7/13/11.**

DDA Members received a copy of the DDA By-Laws that were adopted as of July 13<sup>th</sup>, 2011.

### **Letter of Appreciation Antique and Classic Boat Show**

#### **DDA 09-05-2011 – Receive and File Letter**

Motion by Bird, supported by Musto to receive and file the letter of appreciation for the donation to the Antique and Classic Boat Show. Motion unanimously carried.

### **Invitation to 911 Memorial**

DDA Member Harris, also a member of the VFW, invited all DDA members to attend a ground breaking ceremony to be held on September 11<sup>th</sup>, 2011 at Riverfront Park for the VFW monument.

## **UNFINISHED BUSINESS**

There was no unfinished business at this time.

## **NEW BUSINESS**

### **Russell Island Parking Lot Update**

Michigan Department of Transportation has once again changed its mind about the parcel at the Russell Island Association wishes to utilize. They now wish to lease the property, eliminate one (1) entrance, widen the sidewalk and

alter the landscaping plan. A revised design will be forwarded to the Building Official and will be reviewed the by Planning Commission.

### **DDA 09-06-2011 Tower Optical Lease**

Motion by Harris supported by Charles Bayly to approve the recommendation of the Executive Director. Motion unanimously carried.

### **DDA Discussed the existing Façade Guidelines**

### **DDA 09-07-2011 Discussion of Façade Guidelines**

Motion by Charles Bayly, supported by Brian Bayly to receive and file the existing Façade Grant Program Guidelines as presented. Motion unanimously carried.

### **Board Member Comments:**

### **Items for Next Agenda**

Russell Island Ferry Update

DDA Member Rappa wishes to discuss potential sign on the Why Knot Inn. Executive Director Tomion requested that she meet with him to review the existing sign ordinance.

### **DDA 09-08-2011 Adjournment**

Motion by Rappa supported by Strevel to adjourn the meeting at 7:42 p.m. Motion unanimously carried.

Respectfully Submitted:

Karl S. Tomion  
Executive Director

Michael Musto  
Chairman