

**City of Algonac**  
**2018-2019 Bid form for Small Cement Repair Projects**  
**Two year contract April 1, 2018 to December 1, 2019**

**Scope of Work**

The City of Algonac is interested in entering into a two-year agreement for our annual small project cement repair and replacement needs. These projects typically occur due to water, sewer or storm sewer failures and are generally small in square footage.

<b>Item Needed</b>	<b>2018 Cost</b>	<b>2019 Cost</b>
Pour 8" thick concrete collars to achieve 4000 psi at 28 day break		
Drop in 2" x 1/4" x 5' Tar strips to be used as control joints		
<b>Cost per square foot</b>		

Submitted by:

Company name	
Contact person	
Contact phone	
Contact e-mail	

Successful bidder must maintain all licenses and certifications required by the State of Michigan to perform these services and must provide proof to the City of Algonac if requested. Any questions can be directed to DPW Foreman Joe Vernier at 810.794 5451 or by e-mail at [dpw@cityofalgonac.org](mailto:dpw@cityofalgonac.org).

**Bid Quotation**

The sealed bid must be received by the Algonac City Clerk no later than **2:30 p.m. on Tuesday, March 13, 2018** and will be opened immediately afterward. Bids must be clearly marked, "Small Cement Repair Bid."

**References and Company Information**

Please provide a brief description of your company and provide three references or current customers we can contact.

**Equipment/Workmanship**

The successful bidder is required to keep equipment in good working condition. The contractor shall be responsible for arranging supplemental service in case of mechanical breakdown. Failure to do so may cause the City to cancel the contract.

**Responsibility for Damages**

Any damage to shrubbery, sod, buildings, payment, etc., caused by the contractor or their operation shall be corrected by the contractor to the complete satisfaction of the City prior to final payment on their contract.

**Method of Payment**

Payments will be made to the selected contractor within 30 days of submittal of invoices to the city.

**Insurance Requirements**

All bid proposals shall include a copy of the contractor's workers' compensation insurance and general liability insurance. Both must meet the attached specifications.

## **Contractor Insurance Requirements**

The contractor shall not commence work under this contract until he has obtained the insurance required under this paragraph. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan. All coverages shall be with insurance carriers acceptable to the City of Algonac.

### **1. Workers' Compensation Insurance**

The contractor shall procure and maintain during the life of this contract, Workers' Compensation Insurance, including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

### **2. Commercial General Liability Insurance**

The contractor shall procure and maintain during the life of the contract, commercial general liability insurance on an "occurrence basis" with limits of liability not less than \$1,000,000 per occurrence and/or aggregate combined single limit, personal injury, bodily injury, and property damage. Coverage shall include the following extensions: a) Contractual liability; b) Products and Completed Operations; c) Independent Contractors Coverage; d) Broad form general liability extensions or equivalent; e) Deletion of all explosion, collapse and underground (XCU) exclusions, if applicable.

### **3. Motor Vehicle Liability**

The contractor shall procure and maintain during the life of this contract motor vehicle liability insurance, including Michigan No-Fault coverages, with limits of liability not less than \$1,000,000 per occurrence combined single limit, bodily injury, and property damage. Coverage shall include all owned vehicles/equipment, all non-owned vehicles/equipment, and all hired vehicles/equipment.

### **4. Additional Insured**

Commercial general liability and motor vehicle liability insurance, as described above, shall include an endorsement stating that the City of Algonac as ***additional insured***.

### **5. Cancellation Notice**

Workers' Compensation insurance, commercial general liability insurance and motor vehicle liability insurance, as described above, shall include an endorsement stating the following: "It is understood and agreed that thirty (30) days advance written notice of cancellation, non-renewal, reduction, and/or material change shall be sent to: City Clerk, City of Algonac, 805 St. Clair River Drive, Algonac, Michigan 48001."