

**City of Algonac
Invitation to Bid**

Sealed bids will be received until 1:00 p.m. April 28, 2017 in the office of the City Clerk, 805 St. Clair River Drive, Algonac, MI 48001 for fertilizer services at city owned properties. Bid specifications will be available at the above address and on the city's website at www.algonac-mi.gov. Bids shall be in a sealed envelope and marked on the outside "**Fertilizer Bids City Owned Properties**". The City reserves the right to reject any or all bids and accept the bid which is in the best interest of the City.

Respectfully Submitted:

Cynthia L. Greenia, Clerk
CMC, CMMC

Please publish: 4/5/17

**Specifications
For
Lawn Care Services
Algonac Riverfront Park
Algonac City Hall**

Scope of Work

The contractor shall furnish all material, labor and equipment to provide the following lawn care services in the Algonac Riverfront Park, Algonac Water Treatment Plant and Algonac City Hall. (City Hall lawn property Approx. 15,000 sq. ft., Water Plant Approx. 2,030 sq. ft.)

Riverfront Park City Hall Water Plant

| | | | |
|---|----------|----------|----------|
| Treatment #1 – Early Spring Fertilization, Weed Control, Crabgrass Control | \$ _____ | \$ _____ | \$ _____ |
|---|----------|----------|----------|

| | | | |
|--|----------|----------|----------|
| Treatment #2 – Late Spring Fertilization, Weed Control, Crabgrass Control | \$ _____ | \$ _____ | \$ _____ |
|--|----------|----------|----------|

| | | | |
|--|----------|----------|----------|
| Treatment #3 – Summer Fertilization, Weed Control | \$ _____ | \$ _____ | \$ _____ |
|--|----------|----------|----------|

| | | | |
|---|----------|----------|----------|
| Treatment #4 – Late Summer Fertilization, Weed Control | \$ _____ | \$ _____ | \$ _____ |
|---|----------|----------|----------|

| | | | |
|----------------------|----------|----------|----------|
| Total Lawn Care Cost | \$ _____ | \$ _____ | \$ _____ |
|----------------------|----------|----------|----------|

| | |
|---------------------------------------|----------|
| Combined Total of All Three (3) Sites | \$ _____ |
|---------------------------------------|----------|

Bid will be awarded based on combined total of both sites.

All bidders shall include a copy of their workers compensation insurance and general liability insurance when they submit their bids. Failure to do so will disqualify said bidder. Insurance requirements are attached.

Submitted by: _____

Address: _____

Contact Phone# _____

Contractor Insurance Requirements

The contractor shall not commence work under this contract until he has obtained the insurance required under this paragraph. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan. All coverages shall be with insurance carriers acceptable to the City of Algonac.

1. Workers' Compensation Insurance: The Contractor shall procure and maintain during the life of this contract, Workers' Compensation Insurance, including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.
2. Commercial General Liability Insurance: The Contractor shall procure and maintain during the life of this contract, Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000.00 per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury, and Property Damage. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent; (E) Deletion of all Explosion, Collapse, and Underground (XCU) Exclusions, if applicable.
3. Motor Vehicle Liability: The Contractor shall procure and maintain during the life of this contract Motor Vehicle Liability Insurance, including Michigan No-Fault Coverages, with limits of liability not less than \$1,000,000.00 per occurrence combined single limit, Bodily Injury, and Property Damage. Coverage shall include all owned vehicles/equipment, all non-owned vehicles/equipment, and all hired vehicles/equipment.
4. Additional Insured: Commercial General Liability and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating that the City of Algonac as *Additional Insured*.
5. Cancellation Notice: Workers' compensation Insurance, commercial General Liability Insurance, and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the following: "It is understood and agreed that Thirty (30) days Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change shall be sent to: City Clerk, City of Algonac, 805 St. Clair River Drive, Algonac, Michigan 48001.

BID SHEET
CITY OF ALGONAC
FERTILIZER BIDS CITY OWNED PROPERTIES
BID OPENING 4/28/17

| Treatment # | Riverfront Park | City Hall | Water Treatment Plant | Total Cost All Sites |
|--|-----------------|-----------|-----------------------|----------------------|
| Treatment #1 – Early Spring Fertilization, Weed Control, Crabgrass Control | | | | |
| Treatment #2 – Late Spring Fertilization, Weed Control, Crabgrass Control | | | | |
| Treatment #3 – Summer Fertilization, Weed Control | | | | |
| Treatment # 4 – Late Summer Fertilization, Weed Control | | | | |