

MECHANICAL PERMIT APPLICATION

City of Algonac
 805 St. Clair River Drive
 P.O. Box 454
 Algonac MI 48001
 (810) 794-9361 Fax: (810) 794-4804
www.algonac-mi.gov

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I. Job Location

NAME OF OWNER/AGENT	HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?	
	Yes	No
	Not Required	
STREET ADDRESS & Job Location(Street No. and Name)	NAME OF CITY, ALGONAC	COUNTY ST. CLAIR

II. Contractor / Homeowner Information

INDICATE WHO THE APPLICANT IS	NAME	STATE LICENSE NUMBER	EXPIRATION DATE
Contractor			
Homeowner			
ADDRESS (Street No. and Name)		STATE REGISTRATION NUMBER	LOCAL LICENSING JURISDICTION
CITY	STATE	ZIP CODE	EXPIRATION DATE
TELEPHONE NUMBER (Include Area Code)		FEDERAL EMPLOYER ID NUMBER (or reason for exemption)	
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)		MESC EMPLOYER NUMBER (or reason for exemption)	

III. Type of Job

Single Family	New	Service Only	Pre manufactured Home Setup (State Approved)	State Owned
Other	Alteration	Special Inspection		School

IV. Plan Review Required

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

1. One-and two-family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less.
2. Alterations and repair work determined by the mechanical official to be of a minor nature.
3. Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00

If work being performed is described above, check box below **"Plans Not Required."**

What is the building size in square footage? _____

What is the input rating of the heating system in this building? _____

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. _____ Plans Not Required

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 126.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF LICENSEE OR HOMEOWNER (Homeowner signature Indicates compliance with Section VI Homeowner Affidavit	DATE
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VI. Homeowner Affidavit

I here by certify the Mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Mechanical inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

Complete Application on Back Side

VII. Fee Clarifications

Item #2, Residential Heating System: This item is used for the installation of a heating system in a new residential structure. Items # 10; Gas Piping and # 18; Duct, SHOULD NOT BE charged. Replacement systems should be itemized.

Item #4, Residential Boiler: A residential boiler must be installed by a licensed boiler installer.

VIII. Fee Chart - Enter the number of Items being installed, multiply by the unit

	FEE	# ITEMS	TOTAL
1. Application Fee (non-refundable)	\$75.00	1	\$75.00
Service			
2. Residential Heating System (includes duct & pipe) <i>New Building Only*</i>	50.00		
3. Gas/Oil Burning Equipment (furnace) New and/or Conversion Units	30.00		
4. Residential Boiler**	30.00		
5. Water Heater	5.00		
6. Flue/Vent Damper	5.00		
7. Solid Fuel Equip. (includes chimney) <input type="checkbox"/> Gas Burning Fireplace	30.00		
8. Chimney, Factory built (installed separately)	25.00		
9. Solar; set of 3 panels (includes piping)	20.00		
10. Gas Piping; each opening-new installation	5.00		
11. Air Conditioning (includes split systems)	30.00		
12. Heat Pumps; Complete Residential	30.00		
13. Bath & Kitchen	5.00		
Tanks – 14. Aboveground	20.00		
- 15. Underground	25.00		
16. Humidifiers	10.00		
17. Piping/Processing Piping -minimum \$25.00	.05 /ft.		

	FEE	# ITEMS	TOTAL
18. Duct -minimum \$25.00	10.00		
19. Heat Pumps; Commercial (pipe not included)	20.00		
Air Handlers/Heat Wheels	20.00		
20. Under 10,000 CFM			
21. Over 10,000 CFM	60.00		
22. Commercial Hoods	15.00		
23. Heat Recovery Units	10.00		
24. V.A.V Box	10.00		
25. Unit Ventilators	10.00		
26. Unit Heater (Terminal Units)	15.00		
27. Fire Suppression/Protection - minimum \$20.00	.75 per head		
28. Evaporator Coils	30.00		
29. Refrigeration (Split System)	30.00		
30. Chiller	30.00		
31. Cooling Tower	30.00		
32. Compressor	30.00		
Inspections			
33. Special/Safety Insp. (includes cert. fee)	75.00		
34. Additional Inspection	75.00		
35. Final Inspection	75.00		
36. Registration Fee	15.00		
37. Mechanical Plan Review fee 25% of Total Mechanical Permit Fees			

IX. INSTRUCTION FOR COMPLETING APPLICATION

GENERAL: Mechanical work shall not be started until the application for permit has been filed with the City of Algonac. All installations shall be in conformance with the Mechanical Code. **No work shall be concealed until it has been inspected.**

When ready for an inspection, please call 810-794-9361 ext. 214 providing as much advance notice as possible. The inspector will need the job location and permit number.

Expiration of permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

Total Fee (Must include the \$75.00 non-refundable application fee)

The City of Algonac will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap or political beliefs.